Service Contract

CONFIDENTIAL

between

- hereinafter referred to as 'the Contractor' -

and

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH
Dag-Hammarskjöld-Weg 1 - 5
65760 Eschborn

Federal Republic of Germany

- hereinafter referred to as 'GIZ' -

the following contract is herewith concluded.

Communication details (must be quoted in all correspondence and invoices)

Tender number:	10060633
Contract number:	45XXX
project number	G-011383-004
Internal order:	11383010000 11383020000

Unit responsible for the budget
Organisational unit: 3600
Responsible officer:

Procurement and Contracting
Organisational unit: E280
Responsible officer: Guergana Tchakarova

Financial processing of the contract
Advance payments &
service entry sheets (LERF) fin.processing_DE@giz.de
Invoices to: invoice_DE@giz.de

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Registered offices
Bonn and Eschborn, Germany

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Registered at
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Registration no. HRB 18384
Local court (Amtsgericht)
Frankfurt am Main, Germany
Registration no. HRB 12394
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Chairperson of the Supervisory Board
Niels Annen, State Secretary

Management Board
Thorsten Schäfer-Gümbel (Chair)
Ingrid-Gabriela Hoven (Vice-Chair)
Anna Sophie Herken

Commerzbank AG Frankfurt am Main
BIC (SWIFT): COBADEFFXXX
IBAN: DE45 5004 0000 0588 9555 00

1. Terms of Reference

The Contractor undertakes to perform the services/achieve the results listed in the Terms of Reference (Annex 1).

2. Contract Term and Assignment of Experts or the Consultant

The contract shall run from 22.12.2026 to 30.06.2028.

The Contractor shall deploy the experts listed in the price schedule (Annex 2) in accordance with Section 2.1 of the General terms and conditions of contract for supplying services and works on behalf of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH in the version of 4 February 2026 ('Terms and Conditions 2025' below 'Terms and Conditions').

The expected periods of assignment and the period during which services are to be provided are set out in the Terms of Reference (Annex 1).

3. Procurement of Materials and Equipment

- Not applicable –

4. Reports/Appraisals

In accordance with Section 2.3.1 of the Terms and Conditions, the final report shall be submitted to GIZ no later than 30.06.2028.

5. Remuneration and place of supply for VAT purposes

5.1 A total remuneration of up to EUR

shall be agreed for the services to be performed by the Contractor.

The corresponding individual rates and bases for settlement are listed in the price schedule (Annex 2). Settlement will be based on time statements pursuant to Section 3.7.3 of the Terms and Conditions.

5.2 Place of supply for VAT purposes

The Contractor provides services to the permanent establishment of GIZ PRO-FI Maroc in 29, rue d'Alger,10001 Rabat Hassan, Morrocco. In accordance with Section 3a,

Paragraph 2, Sentence 2 of the German VAT Act (Umsatzsteuergesetz – UStG), the place of supply for VAT purposes is therefore in Morrocco.

6. Payments

The remuneration agreed in Section 5 of this contract shall be paid as follows:

6.1 *Advance payment-optional if all requirements are fulfilled*

The advance payment shall be made after submission of a written request for advance payment. The advance payment may not be requested more than 15 days after the end of the calendar month in which the contractually agreed works were commenced. The works must be commenced 30 days at the latest after the start of the contract (Section 2). GIZ shall be informed in writing of the day on which works commence.

Advance payment *EUR*

This advance payment shall be offset in equal parts (in two instalments) against the ***penultimate interim invoice and the final invoice of the contract.***

Advance payment is made on provision of a security.

6.2 Settlements and interim invoices

The Contractor shall submit an interim invoice to GIZ for services actually provided every three months after the start of the contract (see Section 2). No further interim settlements may be applied for outside these intervals. In addition to the final invoice, no more than 5 interim invoices are expected to be submitted for this contract.

7. General Terms and Conditions of Contract

7.1 The Terms and Conditions with all annexes shall constitute a component of this contract. The Contractor hereby declares that it is familiar with the l Terms and Conditions.

7.2 The annexes specified in Section 9 of this contract shall constitute components of this contract.

7.3 In addition to Section 1.9 of the Terms and Conditions, the Contractor shall ensure that all publicity, communications and/or visibility measures comply with Article 7 of the General Conditions for Contribution Agreement LCM / non-LCM and with the latest version of the Communication and Visibility Manual for EU External Actions.

7.4 Special notes on invoicing requirements

Since the services under this contract are to be provided for several GIZ projects, all submitted costs must be allocated to a project number in line with the user-pays principle.

The project number must be stated for each item in the contract both in the time record (column Activity/Content of works/Output) and the invoice form (column 'Explanation').

Projects for which services are provided under the scope of the contract shall be listed in the Terms of Reference, stating their 12-digit project number in each case.

If travel expenses in accordance with Section 3.6 of the Terms and Conditions have been simultaneously incurred by several projects, all the relevant projects and the percentage breakdown must be listed.

8. Copies

This contract is sent electronically.

9. **Annexes** (The following documents all apply (in the order listed) to the implementation of the contract):

1. Terms of reference
2. Price schedule (final financial bid from the Contractor dated)
3. Technical bid dated
4. General Terms and Conditions of Contract (can be downloaded from https://www.giz.de/en/partner/contractor/services-construction-work#downloads)
5. Consortial declaration *if agreed*
6. Annex VI Communication and Visibility Plan or Strategic Communication Plan

Eschborn, Date:

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Full first and last name, function, OU	**Full first and last name, function, OU**	**Company name or full first and last name**
Division Procurement and Contracting	Division Procurement and Contracting	Contractor