Service Contract

CONFIDENTIAL

between

- hereinafter referred to as 'the Contractor' -

and

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH
Friedrich-Ebert-Allee 32 + 36
53113 Bonn

Federal Republic of Germany

- hereinafter referred to as 'GIZ' -

the following contract is herewith concluded.

Communication details (must be quoted in all correspondence and invoices)

Tender number:	10061928
Contract number:	
project number	G-012550-005
Internal order:	12550010000

Unit responsible for the budget
Organisational unit:
Responsible officer: E-Mail-Adresse Bearbeiter*in

Procurement and Contracting
Organisational unit: E250
Responsible officer: chi-young.chung@giz.de

Financial processing of the contract
Advance payments &
service entry sheets (LERF) fin.processing_DE@giz.de
Invoices to: invoice_DE@giz.de

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

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Registered at
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Frankfurt am Main, Germany
Registration no. HRB 12394
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Chairperson of the Supervisory Board
Niels Annen, State Secretary

Management Board
Thorsten Schäfer-Gümbel (Chair)
Ingrid-Gabriela Hoven (Vice-Chair)
Anna Sophie Herken

Commerzbank AG Frankfurt am Main
BIC (SWIFT): COBADEFFXXX
IBAN: DE45 5004 0000 0588 9555 00

1. Terms of Reference

The Contractor undertakes to perform the services/achieve the results listed in the Terms of Reference (Annex 1).

2. Contract Term and Assignment of Experts or the Consultant

The contract shall run from 02.02.2027 to 15.08.2027.

The Contractor shall deploy the experts listed in the price schedule (Annex 2) in accordance with Section 2.1 of the General terms and conditions of contract for supplying services and works on behalf of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH in the version of 4 February 2026 ('Terms and Conditions 2025' below 'Terms and Conditions').

The delivery dates for the works and services are set out in the Terms of Reference (Annex 1).

3. Procurement of Materials and Equipment

- Not applicable –

4. Reports/Appraisals

In accordance with Section 2.3.1 of the Terms and Conditions, the final report shall be submitted to GIZ no later than 15.08.2027.

5. Remuneration and place of supply for VAT purposes

5.1 Total remuneration of up to EUR
(in words EUR) shall be agreed for the works to be performed by the Contractor. Fixed lump-sum remuneration amounting to the subtotal stated in Section 1 of the price schedule (Annex 2) shall be paid for the services to be performed by the Contractor.

All costs incurred in connection with performance of the services shall be deemed settled with this lump sum, with the exception of the items listed in other sections of the price schedule (Annex 2), which shall be settled separately against provision of evidence.

5.2 Place of supply for VAT purposes

The Contractor provides services to the to the permanent establishment of GIZ STEP IN 2 EU in Velyka Zhytomyrska St 20, 01001 Kyiv, Ukraine.. In accordance with Section 3a, Paragraph 2, Sentence 2 of the German VAT Act (Umsatzsteuergesetz – UStG), the place of supply for VAT purposes is therefore in Ukraine.

6. Payments

The remuneration agreed in Section 5 of this contract shall be paid as follows:

Final invoice

The final payment of up to EUR
shall be made after formal acceptance of the works described in the Terms of Reference and following receipt of the final invoice.

7. General Terms and Conditions of Contract

7.1 The Terms and Conditions with all annexes shall constitute a component of this contract. The Contractor hereby declares that it is familiar with the l Terms and Conditions.

7.2 The annexes specified in Section 9 of this contract shall constitute components of this contract.

7.3 In addition to Section 1.9 of the Terms and Conditions, the Contractor shall ensure that all publicity, communications and/or visibility measures comply with Article 7 of the General Conditions for Contribution Agreement LCM / non-LCM and with the latest version of the Communication and Visibility Manual for EU External Actions.

7.4 Special notes on invoicing requirements

Since the services under this contract are to be provided for several GIZ projects, all submitted costs must be allocated to a project number in line with the user-pays principle.

The project number must be stated for each item in the contract both in the time record (column Activity/Content of works/Output) and the invoice form (column ‘Explanation’).

Projects for which services are provided under the scope of the contract shall be listed in the Terms of Reference, stating their 12-digit project number in each case.

If travel expenses in accordance with Section 3.6 of the Terms and Conditions have been simultaneously incurred by several projects, all the relevant projects and the percentage breakdown must be listed.

8. Copies

This contract is sent electronically.

9. Annexes (The following documents all apply (in the order listed) to the implementation of the contract):

1. Terms of reference
2. Price schedule (final financial bid from the Contractor dated)
3. Technical bid dated
4. General Terms and Conditions of Contract (can be downloaded from https://www.giz.de/en/partner/contractor/services-construction-work#downloads)
5. Consortial declaration *if agreed*

Bonn, Date:

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

	Chi-Young Chung	
Full first and last name, function, OU	**Contract Manager E250**	**Company name or full first and last name**
Division Procurement and Contracting	Division Procurement and Contracting	Contractor